

# Public Document Pack

Gareth Owens LL.B Barrister/Bargyfreithiwr  
Chief Officer (Governance)  
Prif Swyddog (Llywodraethu)



To: Edward Michael Hughes (Chairman)

CS/NG

Councillors: David Cox, Hilary McGill and  
Arnold Woolley

30 June 2015

**Co-opted Members**

Robert Dewey, Jonathan Duggan-Keen, Phillipa  
Ann Earlam and Kenneth Harry Molyneux

Nicola Gittins 01352 702345

Dear Sir / Madam

A meeting of the **STANDARDS COMMITTEE** will be held in the **CLWYD COMMITTEE ROOM, COUNTY HALL, MOLD CH7 6NA** on **MONDAY, 6TH JULY, 2015** at **6.30 PM** to consider the following items.

**Please note that a training session for the Standards Committee members will be held from 6.00pm until 6.30pm.**

Yours faithfully

Democracy & Governance Manager

## **AGENDA**

1 **APOLOGIES**

2 **DECLARATIONS OF INTEREST (INCLUDING WHIPPING DECLARATIONS)**

3 **MINUTES** (Pages 3 - 6)

To confirm as a correct record the minutes of the meeting held on 11 May 2015.

4 **DISPENSATIONS** (Pages 7 - 8)

5 **REVIEW OF THE PROTOCOL FOR MEMBERS IN THEIR DEALINGS WITH CONTRACTORS / DEVELOPERS AND OTHER THIRD PARTIES**  
(Pages 9 - 18)

To undertake a periodic review of the Protocol for Members in their dealings with Contractors / Developers and other third parties to identify any necessary alterations

6 **ANNUAL REVIEW OF MEMBER'S CODE OF CONDUCT** (Pages 19 - 20)

For the Committee to undertake its annual review of the Member's Code of Conduct

7 **BIENNIAL ALL WALES STANDARDS CONFERENCE, CARDIFF - 20 OCTOBER** (Pages 21 - 22)

To receive a verbal report from the Monitoring Officer

8 **FORWARD WORK PROGRAMME** (Pages 23 - 24)

For the Committee to consider topics to be included on the attached Forward Work Programme

**STANDARDS COMMITTEE**  
**11 MAY 2015**

Minutes of the meeting of the Standards Committee of Flintshire County Council held in the Clwyd Committee Room, County Hall, Mold on Monday, 11 May 2015

**PRESENT:**     **Edward Hughes (Chairman)**

Councillors: David Cox, Hilary McGuill and Arnold Woolley

Co-opted members: Robert Dewey, Phillipa Earlam and Ken Molyneux

**APOLOGY:** Jonathan Duggan-Keen

**IN ATTENDANCE:**

Chief Officer (Governance) and Committee Officer

**60.    DECLARATIONS OF INTEREST (INCLUDING WHIPPING DECLARATIONS)**

No declarations of interest were made.

**61.    MINUTES**

The minutes of the meeting of the Committee held on 13 April 2015 were submitted.

Matters Arising

Minute Number 56: The Adjudication Panel for Wales (APW) Annual Report 2013-14 - Mr. Robert Dewey pointed out that he, along with some other Committee members, had expressed disappointment that the Annual Report was merely numerical and contained no qualitative analysis which could assist the Committee in its considerations.

The Chief Officer (Governance) said that it was between the APW and the Ombudsman to provide this type of analysis and that he was happy to raise the issue with both organisations.

**RESOLVED:**

That, subject to the amendment, the minutes be received, approved and signed by the Chair as a correct record.

**62.    DISPENSATIONS**

Councillor Rosetta Dolphin

The Committee was asked to consider a request for dispensation submitted by Councillor Dolphin. The Chief Officer (Governance) explained that this was similar to another request considered at the previous meeting, whereby dispensation had been granted for Councillor Brian Dunn to write to officers on proposals for Flintshire payments to no longer be able to be made at Post Offices and to speak but not vote on that item. Both Members had declared a personal

and prejudicial interest as they owned Post Offices. The Chief Officer said that for reasons of consistency due to the decision made for Councillor Dunn, it would seem reasonable to grant the same level of dispensation for Councillor Dolphin.

Councillor Arnold Woolley pointed out that Councillor Dolphin's application sought dispensation to speak only on the item and sought advice on whether this should be amended in line with that of Councillor Dunn. The Chief Officer stated that if the Committee agreed to grant the same level of dispensation to Councillor Dolphin as had been given previously to Councillor Dunn, the same terms would be reflected in the resolution with a 12 month time limit imposed.

The Committee agreed to grant dispensation for Councillor Dolphin to enter into written communications with officers and to take part in debates but not voting when the issue was submitted to a meeting of a Committee or County Council.

#### Councillor Richard Jones

An application for dispensation had been received from Councillor Jones to participate in making the case against proposed car parking charges in Council owned car parks, by communicating written and oral representations and to speak and vote on the item. He had declared a prejudicial interest due to his wife owning a flower shop in Buckley, one of the areas subject to the proposals.

In outlining the background to the application, the Chief Officer said it was his view, and that of officers, that the imposition of parking charges across Flintshire would have no significant long-term detrimental impact on trade in towns where the charges were to apply. He advised the Committee that in considering whether or not to grant dispensation, it must first determine whether the Member had any interest. He provided an overview of the retail offer in Buckley in comparison with other nearby retail outlets and said it was the view of local Members in Buckley, including Councillor Jones, that trade would be adversely affected if parking charges were introduced.

Councillor Woolley referred to widespread concerns around the impact of parking charges which had been reflected in the petition submitted to Cabinet at the time of the decision. It was noted that the decision had since been 'called in' and was due to be considered by Overview & Scrutiny later in the week.

The Chair felt it was appropriate that Councillor Jones be given dispensation to make written communications with officers.

Mr. Robert Dewey said that as Councillor Jones had declared his interest, it would not be unreasonable for the Committee to determine the same. He therefore proposed that dispensation be granted for Councillor Jones to make written communications and to speak on the item, but not to vote. Following discussion, this was duly seconded and agreed by the Committee. It was further agreed that a 12 month time limit apply to the dispensation and that Councillor Jones be permitted to remain in the room during the item.

As a signatory to the 'call in' on proposed parking charges, Councillor Woolley asked that his abstention from the vote be recorded.

**RESOLVED:**

- (a) That Councillor Rosetta Dolphin be granted dispensation to enter into written communications with officers on proposals for Flintshire payments to no longer be able to be made at Post Offices. To take part in the debate but not vote when the item is reported to a Committee or County Council meeting. The duration of the dispensation was granted for 12 months, ceasing on 10 May 2016; and
- (b) That Councillor Richard Jones be granted dispensation to enter into written communications with officers on proposed car parking charges across Flintshire. To take part in the debate but not vote when the item is reported to a Committee or County Council meeting. The duration of the dispensation was granted for 12 months, ceasing on 10 May 2016.

**63. FORWARD WORK PROGRAMME**

The Chief Officer (Governance) presented the current Forward Work Programme of the Committee and advised that discussion on the North Wales Standards Forum had been deferred to the July 2015 meeting, as the meeting was scheduled for 16 June 2015. Training on the Social Services complaints process would be arranged for immediately prior to the start of the next meeting on 8 June 2015.

**RESOLVED:**

That the Forward Work Programme be updated accordingly.

**64. ANY OTHER BUSINESS**

Pride of Flintshire Awards

The Chair referred to the forthcoming Pride of Flintshire Awards and suggested that the Committee may wish to sponsor an award or raffle prize for the looked after children and care leavers whose achievements were celebrated at the annual event.

Councillor Hilary McGuill praised the ceremony which was to be held on 4 July 2015 at the Corus Sports & Social Club in Shotton and encouraged all to attend. She explained that an arrangement was in place for donations to be sought from Council Members to purchase rewards for the children and young people.

On behalf of the Committee, the Chair agreed to liaise with the event organiser on progressing the proposed sponsorship.

Public Services Ombudsman Wales

Councillor Arnold Woolley asked whether all members of the Committee had received a copy of the revised guidance from the Ombudsman as it contained implications for the Committee. During discussion, it appeared that not

all were aware of the new guidance. The Chief Officer agreed to re-circulate the information, which could be the subject of a future training session.

#### North Wales Standards Conference

In response to a query, the Chief Officer advised that the conference was scheduled for 20 October 2015 in Cardiff. He agreed to check the number of available places allocated to the Committee.

#### **RESOLVED:**

- (a) That the Chair liaise with the organiser of the Pride of Flintshire Awards to seek information on proposed sponsorship by the Committee;
- (b) That the Chief Officer (Governance) re-circulate the revised Ombudsman guidance to the Committee and schedule as a future training topic;
- (c) That the Chief Officer (Governance) confirm the number of places available for the North Wales Standards Conference in October 2015.

#### **65. MEMBERS OF THE PRESS AND PUBLIC IN ATTENDANCE**

There were no members of the press or public in attendance.

(The meeting started at 6.30 pm and ended at 7.00 pm)

.....  
**Chairman**

HOLYWELL.....TOWN/COMMUNITY COUNCIL

## APPLICATION FOR DISPENSATION TO THE STANDARDS COMMITTEE BY MEMBER OF THE COUNCIL

<b>Name of Councillor</b>	MRS MARY BUTY
<b>Address</b>	1 KINGS AVE, GREENFIELD, HOLYWELL FLINTSHIRE CH8 7JH
<b>Ward</b>	GREENFIELD
<b>Nature of Dispensation sought in relation to</b> <i>Greenfield Residents Association</i>	To speak and vote on the <b>*Issue</b> at Holywell Town Council and its sub committees
<b>Level of Dispensation sought (i.e. to speak only or to speak and vote)</b>	Speak and vote
<b>Relevant Paragraph under which Dispensation is requested (See overleaf)</b>	d + f
<b>Details of the Prejudicial Interest</b>	Secretary, Residents Association  <b>*Issue</b> = house held on community garden + open space. house ends March 15. Association continues to maintain the site until decision about future possible transfer of assets.
<b>Details of any Position of responsibility/control held on Council (e.g. Chairman/Vice-Chairman)</b>  None.	Community garden is on School Lane Greenfield, open space is on Park Hill Road Greenfield.
<b>Signed:</b>  M. T. BUTY	<b>Date:</b> 23.6.2015

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## FLINTSHIRE COUNTY COUNCIL

**REPORT TO:**           **STANDARDS COMMITTEE**

**DATE:**               **MONDAY, 6 JULY 2015**

**REPORT BY:**       **MONITORING OFFICER**

**SUBJECT:**           **REVIEW OF THE PROTOCOL FOR MEMBERS IN  
THEIR DEALINGS WITH CONTRACTORS/  
DEVELOPERS AND OTHER THIRD PARTIES**

### **1.00 PURPOSE OF REPORT**

- 1.01 To undertake a periodic review of the protocol for Members in their dealings with contractors/developers and other third parties to identify any necessary alterations.

### **2.00 BACKGROUND**

- 2.01 The Council has previously adopted a protocol for Members in their dealings with contractors/developers and other parties which forms part of the Constitution. A copy of the protocol is attached as Appendix 1.
- 2.02 It is appropriate that such protocols are kept under review to ensure that they remain up to date and any necessary amendments made. All Council Chief Officers have been consulted to identify any changes they believe to be necessary and the responses received have indicated that the current wording remains fine.

### **3.00 CONSIDERATIONS**

- 3.01 The protocol refers to other documents such as the Members' Code of Conduct and the Planning Code of Conduct that themselves have been reviewed since the protocol was introduced. Nevertheless the references in the protocol to those other documents remains accurate and up-to-date with one exception. The Planning Code of Conduct no longer refers to the Unitary Development Plan but to the Development Plan so as to cover the move to Local Development Plans. The word 'Unitary' should therefore be deleted from Clause 4.1 of the protocol. Subject to this officers do not believe there is a need to amend the wording of the protocol.
- 3.02 If the committee wishes to make amendments to the protocol it is important that any such changes do not make the protocol inconsistent with any of the documents it is summarising.

**4.00 RECOMMENDATIONS**

4.01 For the committee to review the protocol in Appendix 1 and agree any necessary amendments to it.

**5.00 FINANCIAL IMPLICATIONS**

5.01 None as a result of this report.

**6.00 ANTI POVERTY IMPACT**

6.01 None as a result of this report.

**7.00 ENVIRONMENTAL IMPACT**

7.01 None as a result of this report.

**8.00 EQUALITIES IMPACT**

8.01 None as a result of this report.

**9.00 PERSONNEL IMPLICATIONS**

9.01 None as a result of this report.

**10.00 CONSULTATION REQUIRED**

10.01 With Chief Officers.

**11.00 CONSULTATION UNDERTAKEN**

11.01 With Chief Officers

**12.00 APPENDICES**

12.01 Appendix 1 - Protocol

**LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985  
BACKGROUND DOCUMENTS**

None

**Contact Officer:** Peter Evans  
**Telephone:** 01352 702304  
**Email:** [peter.j.evans@flintshire.gov.uk](mailto:peter.j.evans@flintshire.gov.uk)



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## **Protocol for Members in their Dealings with Contractors/Developers and Other Third Parties**

### **1. INTRODUCTION**

- 1.1 This Protocol has been developed to assist Members by identifying some of the existing provisions in Codes of Conduct, Guidance and Procedure Rules most relevant to dealings with contractors/developers for easy access when advice on individual circumstances is needed. It also extends to include advice on meetings or discussions with external bodies, and in particular private companies, which might at some stage be seeking to benefit from an association with the Council and/or its partner organisations.
- 1.2 It is recognised that Members may be contacted by a range of public, private and voluntary organisations for various reasons and in various ways. Occasionally this will be to acquaint a Member with an event that is planned for the Member's particular ward. However, more often than not the contact will be in the hope that the Member will support a proposal in one way or another.
- 1.3 The Code of Conduct for Members sets out general principles which Members must have regard to in the roles they fulfil. The Planning Code of Conduct builds upon the Members' Code of Conduct and in relation to planning applications requires Members to declare circumstances where there has been significant contact and indicates that this is where a Member has been contacted on more than 3 occasions by the same person whether that was an applicant or an objector.

### **2. CODE OF CONDUCT**

- 2.1 The Members' Code of Conduct includes the following provisions which are particularly relevant in relation to Members in their dealings with contractors/developers and other third parties.
- 2.2 Paragraph 4 of the Members' Code requires that Members must carry out their duties and responsibilities with due regard to the principle of equality of opportunity for all people regardless of their gender, race, disability, sexual orientation, age or religion.
- 2.3 Paragraph 7 of the Members' Code provides that Members must not use their position improperly to confer on or secure for themselves or any other person an advantage or create or avoid for themselves or any other person a disadvantage.
- 2.4 Part 3 of the Members' Code contains detailed provisions concerning the disclosure of personal interests and where Members believe these provisions may be relevant they should seek advice from the Monitoring Officer, Deputy Monitoring Officer or other senior officer in Legal & Democratic Services.

These provisions are particularly important in dealings with contractors/developers or third parties with whom the Member has a close personal association.

- 2.5 Paragraph 8 of the Members' Code required that when reaching decisions Members must do so on the basis of the merits of the circumstances involved and in the public interest having regard to relevant advice provided by officers.
- 2.6 Paragraphs 9, 17 and 18 of the Members' Code contain provisions concerning accepting from anyone gifts or hospitality. Where a Member is in any doubt as to the application of these provisions, advice should be obtained from the Monitoring Officer, Deputy Monitoring Officer or other senior officer within Legal & Democratic Services.
- 2.7 The above provisions are merely a summary of some of the contents of the Members' Code of Conduct, the full details of which appear elsewhere in this Constitution.

### 3. **PROCEDURE RULES**

- 3.1 The Council's Financial Procedure Rules make reference to the Council's responsibility to achieve the most favourable terms possible from suppliers and requires central procurement arrangements to be set up for that purpose.
- 3.2 The Contract Procedure Rules have been adopted by the Council based upon a number of basic principles and emphasise that purchasing and disposal procedures must:-
  - Seek value for money
  - Show no undue favour to any contractor, nor discriminate against any contractor.
  - Ensure that all procurement is in accordance with the highest standards of propriety and proper practice (including respecting the confidentiality of commercial information).
  - Do nothing that contravenes EU or domestic law
  - Ensure that adequate contract files are kept.
  - Ensure that contracts are packaged to ensure best value for money.
- 3.3. One of the overriding principles that must be complied with is that officers should show no undue favour to any contractor. This principle applies equally to Members.

### 4. **PLANNING CODE OF CONDUCT**

- 4.1 The Planning Code of Conduct provides a set of principles which apply primarily to the manner in which individual planning applications should be dealt with and to the decision-making process relating to the Unitary Development Plan, Supplementary Planning Guidance and associated documentation.

4.2 The Code makes it clear that whilst lobbying is a part of the political process, and it is quite common for applicants or other interested parties to wish to discuss a proposed development with Members before a planning application is determined, Members are under an obligation to determine matters on their merits. Accordingly the Code provides advice that Members should amongst other things:-

- Refer applicants/developers who approach them for planning or procedural advice to the appropriate Planning Officer.
- Not put pressure on Officers to make a particular recommendation in their report.
- Direct lobbyists or objectors to the appropriate Planning Officer who will include reference to their opinions where relevant in their report.

Those Members who sit on the Planning Committee are also advised :-

- Not to openly declare which way they intend to vote in advance of the committee meeting.
- Avoid campaigning actively in support of a particular outcome on a planning application.
- Where a member of the committee has made it clear which way they intend to vote prior to the committee meeting they should not participate in the committee's debate or vote on the matter.

4.3 The above is a summary of some of the points in the Flintshire Planning Code and full details of the code are contained in the Council's Constitution.

## **5. ROLES AND RESPONSIBILITIES OF MEMBERS**

5.1 The Council has adopted role descriptions for the various roles that Members undertake such as Leader of the Council, Cabinet Member, Committee Chair and ordinary Member. These are all available on the Council's Infonet.

5.2 The roles and responsibilities envisage Members, particularly at Cabinet level, having significant input into the development of policy in relation to the Authority's functions.

5.3 In the formulation of policy, Members will often rely on developmental work undertaken by Officers and in such circumstances there will often be a necessary overlap in this area. However, care should be taken to ensure that the management/operational role of Officers is not compromised.

5.4 In fulfilling their respective roles, Cabinet Members and Officers will frequently find it convenient to be present in discussions with private companies and other external bodies in the development of options for service provision. There may be occasions when non Cabinet Members are present at such meetings and this Protocol also covers such situations.

5.5 Such discussions with private companies and other external bodies will often be held for explanatory reasons to assist in undertaking an options appraisal

exercise or in an attempt to understand and gain knowledge of the market ahead of a procurement exercise. Accordingly great caution is needed in all such discussions to ensure that there can be no perception that an expectation is created that the discussions were anything more than exploratory in nature.

5.6 Accordingly a few simple precautions should always be put in place to avoid any ambiguity on the part of the private company or any perception by others who get to hear of the discussions that they were for irregular purposes. Such precautions will include:-

- First of all, serious consideration should be given to the appropriateness of Members attending the meeting of that company or its representatives in the first place: the risks involved should be assessed and the potential benefits/disadvantages identified, eg. where there is a major contract to be awarded or a major planning application to be determined it may not be appropriate to meet. The Council must comply both with statutory requirements in relation to procurement as well as its Contract Procedure Rules and it is important that no discussions or meetings prejudice the ability of the Council to demonstrate equal treatment and transparency. Officers should always provide objective advice to Members in such circumstances. If there are any doubts, advice should be sought from the Council's Statutory Officers.

5.7 If it is considered appropriate for the discussions to proceed with Members, further precautions should be put in place:-

- A written invitation to the company in question setting out the purpose of the proposed discussions.
- Where the invitation is from a private company, the purpose of the discussions should be ascertained and contained in a letter accepting the invitation.
- Appropriate Officers should always be present to advise Members.
- Notes should be taken of the discussion and where possible agreed by the attendees. These should set out any conclusions arrived at. It should always be borne in mind that such notes could be the subject of a Freedom of Information Act request and the extent to which any commercially sensitive information needs to be discussed should be assessed and agreed in advance with the contractor.
- It should be made clear to the company that similar discussions may be held with any other interested party.
- Where the matter to be discussed is likely to lead to a procurement exercise, either because of the Procurement Rules, Contract Procedure Rules or best practice, it should be made clear that all interested tenderers will need to be financially vetted and comply with all other pre-tender



requirements. This will probably be required even in circumstances where procurement is not at issue if it is likely to lead to a contractual arrangement if discussions are successful.

- Care should be taken to ensure that no company is given any advantage over others as a consequence of the discussions.
- Unless there is a good reason for doing so, which can be objectively justified, discussions should take place in the Council's offices.
- The Council should meet all costs associated with a visit to a contractor or to a development site or developer.

5.8 If Members are in any doubt about the provisions of this Protocol they should seek advice from either the Monitoring Officer or the Deputy Monitoring Officer as the impact of their actions could potentially have serious consequences for themselves and the Council.

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## FLINTSHIRE COUNTY COUNCIL

**REPORT TO:** **STANDARDS COMMITTEE**

**DATE:** **MONDAY, 6 JULY 2015**

**REPORT BY:** **CHIEF OFFICER (GOVERNANCE)**

**SUBJECT:** **ANNUAL REVIEW OF MEMBER'S CODE OF CONDUCT**

### **1.00 PURPOSE OF REPORT**

1.01 For the Committee to undertake its annual review of the Members' Code of Conduct.

### **2.00 BACKGROUND**

2.01 At its meeting on the 8<sup>th</sup> April 2008 the County Council adopted the Members' Code of Conduct giving effect to the Local Authorities (Model Code of Conduct) (Wales) Order 2008. That Order prescribes information that must be contained in any Council's Members' Code of Conduct. Flintshire's Code did not add any additional provisions to those prescribed by the Order.

2.02 When Flintshire adopted its Local Resolution Procedure and Flintshire Standards of Conduct at the Council meeting on the 25 June 2013 paragraph 6(2) of the Code was amended to incorporate reference to compliance with these.

2.03 The Committee has previously determined that consideration should be given annually to whether any changes are needed to Flintshire's Members' Code of Conduct. The Committee last reviewed the Members' Code at its meeting on the 6<sup>th</sup> October 2014 as part of the Constitution Committee's review of all parts of the Constitution. That review led to minor changes to the Members' Code.

### **3.00 CONSIDERATIONS**

3.01 Whilst there is no power to remove from the Code the prescribed information contained in it there is in theory the power to add additional provisions. In view of the potential sanctions for breach of the Code there should be a proven need for any additional requirements being imposed. There are other ways of improving standards such as protocols or other guidance documents that should be considered prior to making additions to the Members' Code.

3.02 Whilst it is important that the Committee annually reviews whether

there is any need to make changes to the Members' Code it is considered that at the present time there is no need for any alterations.

**4.00 RECOMMENDATIONS**

4.01 The Committee is recommended to confirm it is satisfied there is no need for any amendments to the Members' Code of Conduct at the present time.

**5.00 FINANCIAL IMPLICATIONS**

5.01 None as a result of this report

**6.00 ANTI POVERTY IMPACT**

6.01 None as a result of this report

**7.00 ENVIRONMENTAL IMPACT**

7.01 None as a result of this report

**8.00 EQUALITIES IMPACT**

8.01 None as a result of this report

**9.00 PERSONNEL IMPLICATIONS**

9.01 None as a result of this report

**10.00 CONSULTATION REQUIRED**

10.01 None as a result of this report

**11.00 CONSULTATION UNDERTAKEN**

11.01 None as a result of this report

**12.00 APPENDICES**

**LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985  
BACKGROUND DOCUMENTS**

**Contact Officer:** Peter Evans  
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# Standards Conference Wales 15

## Cynhadledd Safonau Cymru 15

### Agenda Item 7



**Tuesday 20 October 2015**

City Hall, Civic Centre, Cardiff

**Dydd Mawrth 20 Hydref 2015**

Neuadd y Ddinas, y Ganolfan Ddinesig, Caerdydd

### EVENT DIARY MARKER.... don't miss out!

#### **Standards Conference Wales 2015**

Standards & Ethics in a Changing World

The City of Cardiff Council Standards & Ethics Committee will be hosting the **Standards Conference Wales on 20 October 2015**. Taking place in the historical surroundings of City Hall, Cardiff, the event will combine national speakers and topical workshops, so make sure you add this event to your diary.

More information on booking delegate spaces and accommodation will be available on our website from July 2015.

### NODYN I'R DYDDIADUR.... Peidiwch â cholli'r cyfle!

#### **Cynhadledd Safonau Cymru 2015**

Safonau a Moeseg mewn Byd Newidiol

Bydd Pwyllgor Safonau a Moeseg Cyngor Dinas Caerdydd yn cynnal **Cynhadledd Safonau Cymru ar 20 Hydref 2015**. Yn Neuadd hanesyddol y Ddinas, Caerdydd, bydd y gynhadledd yn gyfuniad o sesiynau gyda siaradwyr gwadd a gweithdai ar wahanol bynciau. Sicrhewch eich bod yn nodi'r digwyddiad yn eich dyddiadur.

Bydd rhagor o wybodaeth ynghylch archebu lle a llety ar ein gwefan o Gorffennaf 2015.

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**FLINTSHIRE COUNTY COUNCIL – STANDARDS COMMITTEE – FORWARD WORK PROGRAMME**

<b>Date of Meeting</b>	<b>Topic</b>	<b>Notes/Decision/Action</b>
<b>December 2015</b>	<ul style="list-style-type: none"> <li>• Training</li> <li>• Dispensations</li> <li>• Review of protocol on production of Councillor newsletters</li> </ul>	
<b>November 2015</b>	<ul style="list-style-type: none"> <li>• Training</li> <li>• N W Standards Conference</li> <li>• Dispensations</li> </ul>	Action Feb meeting - That the NW Standards Conference which was scheduled for April 2015 be reported to Committee after October following the re-arranged date of the Conference.
<b>October 2015</b>	<ul style="list-style-type: none"> <li>• Training</li> <li>• Dispensations</li> </ul>	
<b>September 2015</b>	<ul style="list-style-type: none"> <li>• Training on Social Services complaints process</li> <li>• Dispensations</li> </ul>	Training on the Social Services complaints process would be arranged for immediately prior to the start of the next meeting on 8 June – deferred to September.
<b>July 2015</b>	<ul style="list-style-type: none"> <li>• Training</li> <li>• Dispensations</li> <li>• Report back on NW Standards Forum from 16 June 2015</li> <li>• Review of protocol for Members in their dealings with contractors / developers</li> </ul>	North Wales Standards Forum had been deferred to the July 2105 meeting, as the meeting was scheduled for 16 June.

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